The business Department has an open position for a student assistant to work 20 hours per week. The position is open until filled and will begin around August 13.

Requirements are detailed below. Student Candidates must:

- Be a full time registered student at LDS Business College for Fall 2012 and Winter 2013
- Have completed BUS 101 and FIN 101
- Be majoring in a business program working toward an AAS degree.
- Be Skilled at:
  - MS Office Suite
  - BrainHoney
  - Customer Service with fellow students
  - Verbal and written communication
  - Communicating and working with college faculty and staff
  - Working without direct supervision
  - Multi-tasking and meeting deadlines

Submit a cover letter and resume to Brother Scott Newman by at snowman@ldsbc.edu or at Room #511.