

# INTERNSHIP INFORMATION REPORT

The College is very interested in your experience as an intern. Providing the following information will enable us to assist other students to obtain positive experiential opportunities. Likewise, it may help others to avoid internship locations that may be less than appropriate. We appreciate your candor and honesty when completing this report. The completed document **MUST** be turned in with your final internship reports.

Name: \_\_\_\_\_ Course (e.g. BUS 199): \_\_\_\_\_

Company Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_

For what type of company did you work (retail, law firm, financial institution, etc)?

Department in which you worked: \_\_\_\_\_

Please list your primary duties:

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Was your internship **paid** \_\_\_\_\_ or **unpaid** \_\_\_\_\_?

If you received pay for the internship, we would appreciate knowing the amount you were paid (hourly rate, stipend, etc). \_\_\_\_\_

Would you recommend this internship location to other students –why or why not?

Please be as specific as possible.

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Is there anything that you would like to suggest that might improve the internship experience at this company? \_\_\_\_\_

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